

# **HINGHAM-HULL BABE RUTH LEAGUE, INC.**

## **BY-LAWS**

**Accepted for 2010 Season**

### **Article 1 – Name of Organization**

The name of this voluntary, non-profit organization shall be the Hingham-Hull Babe Ruth League, Inc. (the “League”). The principal operation of the League shall be in the town of Hingham, in Plymouth County, Eastern Massachusetts.

### **Article 2 – Purpose of Organization**

In affiliation with Babe Ruth Baseball, Inc. New Jersey, the League shall provide a supervised competitive baseball program stressing the moral and physical development of participating youth.

### **Article 3 – Members of the Organization; Meetings of Members**

#### **Section 1 – Members**

The Members of the League shall include any resident of the Town of Hingham or of Hull who has held an elected or appointed position with the League during the most recently completed baseball season or who has been elected or appointed to a position with the League for the current or upcoming season.

#### **Section 2 – Meetings of Members**

The Annual Meeting of Members of the League shall be held during the third week in October of each year. Special meetings of Members may be called by the Board, and will be called upon written request of at least 10 Members.

#### **Section 3 – Notice of Meetings**

Notice of any meeting of Members shall be published in the Hingham Journal and Hull Times no less than two weeks prior to the date of such meeting. Notice also shall be mailed to all existing Members by regular mail or by e-mail at the last recorded address at least two weeks prior to the date of the meeting.

#### Section 4 – Quorum; Voting

At any meeting of Members, 50% of Members shall constitute a quorum for the conduct of business. Any action of the Members shall require the affirmative vote of a majority of those Members present and entitled to vote at the meeting.

#### **Article 4 – Powers of the Members**

The Members shall elect the Board Officers (as defined in Article 5 below). The Members also shall approve any changes to these By-laws. Any Member may nominate him or herself or another Member to an office on the Board. Any ten Members may propose a change to these By-laws.

#### **Article 5 - Board of Directors**

##### Section 1 – Members of the Board

The Board of Directors shall include the President, Vice President, Secretary, Treasurer, and Manager Representative, and for the 2006 season only, a President-Elect and a Treasurer-Elect (collectively, “Board Offices”).

##### Section 2 – Election of the Board

Any Member shall be eligible to be elected to a Board Office; however, no person shall hold a Board Office and be a Manager simultaneously except the Manager Representative. Nomination and election of Board Officers shall take place at the Annual Meeting of Members. Board Officers shall serve one-year terms and may serve any number of successive terms.

### Section 3 – Meetings of the Board

The Board of Directors shall meet at least once a month from March to September. The preferred night shall be the first Sunday of the month. Special Board meetings may be called by the President. Board meetings are open to the public. Three members of the Board shall constitute a quorum for the purpose of conducting business at any meeting. Any action of the Board shall require the affirmative vote of a majority of the Board.

### Section 4 – Powers of the Board

The Board shall have the following powers:

- To manage the property and affairs of the League
- To fill any vacancies in Board Offices that occur subsequent to an Annual Meeting of Members
- To approve all Appointed Officers (as defined in Article 6) and Managers
- To dismiss for cause any Appointed Officers or Managers
- To appoint such standing committees as it shall deem appropriate and to delegate such powers to them as the Board shall deem advisable and which it may properly delegate consistent with these By-laws
- To approve the League Rules prior to the beginning of the Spring season, which Rules shall not be inconsistent with the official rules of Babe Ruth Baseball (no changes to the League Rules for a particular season may be made after the draft for such season).
- To approve any League operating policies not inconsistent with these By-laws
- To approve any expenditures by the League of \$500 or greater
- To approve any changes to these By-laws to be presented at a meeting of the Members other than a change proposed by Members in accordance with Article 4

### **Article 6 – Appointed Officers**

In addition to the Board Officers, the League shall have the following officers: Equipment Manager, Player Agent, Scheduling Coordinator, Coaching Coordinator, Fundraising Coordinator, Publicity Coordinator, Tournament Coordinator and Summer Program Coordinator (collectively, the “Appointed Officers”). Any two or more such offices may be held by the same person. Appointed Officers shall serve one-year terms and may serve any number of successive terms.

## **Article 7 – Duties of League Officers**

### Section 1 – President

The President will call and preside at all meetings of the Board and of Members. He shall conduct the affairs of the league and execute the policies established by the Board of Directors. The President shall rule on any protests. The President, with the approval of the Board, shall appoint all Appointed Officers and Managers.

### Section 2 – Vice President

The Vice President will preside in the President's absence. The Vice President will be responsible for League standings and carry out any duties and assignments delegated by the President.

### Section 3 – Secretary

The Secretary will record minutes and present them at subsequent meetings. He or she will announce meetings, prepare charters and rosters, maintain a list of Members, maintain the League's website and conduct CORI checks. The Secretary also shall maintain copies of all player birth certificates.

### Section 4 – Treasurer

The Treasurer will be responsible for collecting all fees and other revenue such as sponsorships and fundraising proceeds, and for paying all League expenses and dues. The Treasurer may sign for any expenditure less than \$500. Any expenditure of \$500 or more must be approved by the Board and shall require the signature of the President or Vice President. The Treasurer also shall prepare written financial reports, including detail of all League revenues, expenditures and cash on hand, to be presented at each regular Board meeting and at the annual meeting of Members. The Treasurer also shall prepare and file the League's Annual Report, and shall coordinate the preparation and filing of the Federal and State tax returns.

### Section 5 – Manager Representative

The Manager Representative, to be elected by the Managers, must be in at least his or her second year and a League member in good standing. The Manager Representative will have the authority to call meetings of the Managers, will inform the Managers of Board activities, and will provide the Board with a report or minutes of Manager meetings.

## Section 6 – Equipment Manager

The Equipment Manager will be appointed by the President, with the approval of the Board. He shall procure and distribute equipment and uniforms. He will check equipment receipts against billing invoices before payments are made. Also, prior to the following season, he will provide the Board with a written report on equipment and uniform condition.

## Section 7 – Player Agent

The Player Agent will be appointed by the President, with the approval of the Board. He shall act as a liaison between the players and the Managers and League officers. The Agent will conduct the annual registration and tryouts and preside over the player draft. He also will supervise and coordinate player transfers and additions, making certain that such selections are made properly from the eligible roster. He also will ensure that team rosters are sent to the proper headquarters and revised when necessary.

## Section 8 – Scheduling Coordinator

The Scheduling Coordinator shall schedule games during the regular season, including make-up games. He also shall determine field availability and schedule fields as necessary. He also shall be responsible for obtaining and scheduling umpires.

## Section 9 – Coaching Coordinator

The Coaching Coordinator shall be appointed by the President, with the approval of the Board. The Coaching Coordinator shall solicit Members and non-Members to serve as Managers and Coaches, and shall assign a Manager to each team, with the approval of the Board.

## Section 10 – Fundraising Coordinator

The Fundraising Coordinator shall be appointed by the President, with the approval of the Board. The Fundraising Coordinator shall be responsible for identifying and contacting sponsors and potential sponsors, and for organizing fundraisers to supplement the other League revenues.

## Section 11 – Publicity Coordinator

The Publicity Coordinator shall be appointed by the President, with the approval of the Board. The Publicity Coordinator shall disseminate information to the media for the benefit of the League and information of the public, thereby promoting community support and interest.

## Section 12 – Tournament Coordinator

The Tournament Coordinator shall be appointed by the President, with the approval of the Board. The Tournament Coordinator shall coordinate participation by League players in the annual all-star tournaments sponsored by Babe Ruth Baseball. He also shall gather and provide to the Board and the Managers information about other tournaments available to the players participating in the League. Upon request, he shall register teams for such tournaments and shall assist with the administrative work required for participation.

## Section 13 – Summer Program Coordinator

The Summer Program Coordinator shall be appointed by the President, with the approval of the Board. The Summer Program Coordinator shall coordinate and administer participation by League players in summer baseball leagues, including but not limited to the Braintree League and the South River League.

## **Article 8 – Managers and Coaches**

### Section 1 - Age

Managers must be at least 21 years of age; Coaches must be at least 18 years of age. The Board may waive these age requirements for good cause.

### Section 3 – Approval by Board; CORI

All Managers must be approved by the Board; any such approval is subject to a satisfactory CORI check

### Section 4 – Selection of Coaches

Each team Manager may select one or more Coaches to assist him and shall strive for at least two Coaches. Any problem in finding Coaches should be made known to the Board and the Coaching Coordinator.

### Section 5 – Dismissal of Managers, Coaches

The Board has the power to dismiss any Manager or Coach if, after a fair and impartial hearing, such action is determined to be in the best interest of the League.

### Section 6 – Attendance at Games

Each Manager is expected to attend his team's League games. Prolonged absence should be made known to the Board in advance when possible. Regardless of circumstances, if absence is deemed detrimental to team members, the Board may dismiss the Manager.

## Section 7 – League Monies

Managers must turn all League monies over to the Treasurer immediately.

## **Article 9 – Code of Conduct**

Every League Officer, Member, Manager, Coach and player must conform to the League's Code of Conduct when involved in League activities. Failure to do so will be grounds for suspension or dismissal by the Board. Any alleged violations of the Code of Conduct shall be brought to the attention of the Board. An investigation and possible discipline will follow. Any player suspended by the League will serve that suspension in uniform and on the team bench. If the player does not attend the subsequent game(s), those games will not count towards the suspension policy.